**Forms - Permanent Employees**

[Salary Table](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/)

[New Employee Benefit Information](https://www.opm.gov/healthcare-insurance/fastfacts/)

[Retirement Information](https://www.opm.gov/retirement-services/)

[*FastFacts* for New/Newly Eligible Federal Employees](https://www.opm.gov/healthcare-insurance/fastfacts/newemployeebenefits.pdf)

Security Guidelines – LINK, doc in folder

P-10, Employee Conduct and Responsibility – LINK, doc in folder

P-77, Request for Official Correspondence, Net Check, Residence Info – LINK, doc in folder

P-9, Conditions of Employment (WAE) – LINK, doc in folder

1400-71, Personal Emergency Information Form – LINK, doc in folder

Concur/FBMS Form – LINK, doc in folder

Concur User Profile and FBMS Vendor Master Setup Form – LINK, doc in folder

OPM Forms: <https://www.opm.gov/forms/>

OF-306, Declaration of Federal Employment – LINK, doc in folder

SF-181, Race and National Origin Identification – LINK, doc in folder

SF-256, Self-Identification of Handicap – LINK, doc in folder

SF-2809, Health Benefits Election – LINK, doc in folder

[RI-70-1, Guide to Federal Employees Health Benefits Plans](https://www.opm.gov/healthcare-insurance/healthcare/plan-information/guides/)

SF-2817, Life Insurance Election (if not returned, fill one out and place in OPF) – LINK, doc in folder

[RI-76-21, FEGLI Booklet](https://www.opm.gov/healthcare-insurance/life-insurance/reference-materials/publications-forms/fegli-booklet-for-federal-employees/)

SF-144, Statement of Federal Service – LINK, doc in folder

[RI 20-97, Estimated Earnings During Military Service](https://www.opm.gov/forms/pdf_fill/Ri20-97.pdf)

SF-1152, Designation of Beneficiary (Unpaid Comp) – LINK, doc in folder

IRS Form: <https://www.irs.gov>

[W-4, Income Tax Withholding](https://www.irs.gov/pub/irs-pdf/fw4.pdf)

Treasury Form: <https://www.fiscal.treasury.gov>

[2231, Fast Start Direct Deposit Form](https://www.fiscal.treasury.gov/eft/)

Thrift Savings Plan (TSP) Form: <https://www.tsp.gov/forms/index.html>

[TSP-1, Thrift Savings Plan Election Form](https://www.tsp.gov/forms/index.html)

[TSP Booklet, TSP at a Glance](https://www.tsp.gov/forms/index.html)